

**GOVERNMENT OF TELANGANA**

**OFFICE OF THE  
COMMISSIONER OF TECHNICAL EDUCATION  
TELANGANA : : HYDERABAD**

**Circular Memo No.E2/9599/2016**

**Date:30.11.2016**

Sub:-TECHNICAL EDUCATION – Minutes of Meeting convened by Hon'ble Deputy Chief Minister - Certain instructions to the Principals / OSDs of the Government Polytechnics in Telangana State for completion of syllabus – Reg.

Ref: This office U.Note.No.G/9498/2016 dt.25.11.2016.

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With reference to the U.O. Note cited, all the principals/OSDs of the Government Polytechnics in Telangana State are informed that a meeting was convened by Hon'ble Deputy Chief Minister and Minister for education on 21.11.2016 at 03.00 PM and reviewed the functioning of the various Departments of Education including Technical Education. The Hon'ble Minister has directed that:-

"There should be an improvement in the academic results during the current year and necessary steps shall be taken for completion of syllabus, revision of syllabus, study hours by total involvement of the staff. The result means, improvement in the confidence, learning level and achievement level of the students." including academics.

In view of the above, all the Principals/OSDs of the Government Polytechnics in Telangana State, are directed to take necessary steps for coverage of syllabus, revision of syllabus and study hours by total involvement of the staff, to achieve the above.

Encl: as above

Sd/- U.V.S.N.MURTHY,  
DIRECTOR(I/c)

To  
The Principals/OSDs of all Government Polytechnics, in Telangana State  
Copy to the RJD (TE), Hyderabad, with a request to monitor the process.  
Copy to the Secretary, S.B.T.E & T. Telangana State.

//F.B.O.//

Z. N. Perum Sai  
11/12/2016  
SUPERINTENDENT

P<sub>2</sub>

GOVERNMENT OF TELANGANA

4599

~~Dt 29/11/2016~~

OFFICE OF THE  
DIRECTOR OF TECHNICAL EDUCATION,  
VIDYABHAVAN, NAMPALLY  
TELANGNA :: HYDERABAD.

U.O.Note. G/9498/2016

Date:25.11.2016

Sub:-Technical Education-Minutes of Meeting convened by Hon'ble  
Deputy Chief Minister - Communicated - Reg.

Ref: -This office memo No.K3/443/2015, Dt:23-11-2016.

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While enclosing the copy of memo under reference cited, all the Officers &  
Superintendants in the Directorate are requested to take necessary action  
pertaining to their subjects dealt by them

Sd/- U.V.S.N.MURTHY  
DIRECTOR(I/c)

//F.B.O.//

K. S. Rao  
SUPERINTENDENT

2/11

GOVERNMENT OF TELANGANA

OFFICE OF THE  
DIRECTOR OF TECHNICAL EDUCATION  
TELANGANA STATE HYDERABAD

Memo. No. K3/443/2015

Dated 23-11-2016

Sub:- Technical Education – Minutes of Meeting convened by Hon'ble  
Deputy Chief Minister – Communicated – Reg.  
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A Meeting was convened by Hon'ble Deputy C.M and Minister for Education on 21-11-2016 at 03:00 PM and reviewed the functioning of the various departments of Education including Technical Education.

1. It was informed that a Workshop with Principals of all Government Polytechnics and executing agencies of Civil works will be held in the 1<sup>st</sup> Week of December 2016.
2. The Agenda Points discussed were:
  - ✓ Regulating the academic calendar in all Institutions.
  - ✓ There should be an improvement in the academic results during the current year and necessary steps shall be taken for completion of syllabus, revision of syllabus, study hours by total involvement of the staff. The result means, improvement in the confidence, learning level and achievement level of the students.
  - ✓ A decision will be taken on installation of CCTV Cameras in examination halls after assessing the advantages & disadvantages till such time the concerned examination boards shall not insist on the same.
  - ✓ Field visits shall be conducted by HOD's atleast one institution per week and to verify the infrastructure faculty gaps, syllabus coverage, academic & financial matters. If necessary they should plan in such a manner that the visit should be in the Forenoon session & review with Principals of concerned districts in the Afternoon. Wherever the Government interventions are required, the same may be informed to the Special Chief Secretary to Government, Higher Education through HOD concerned. HODs shall also verify the quality of construction of new buildings / hostels / additional class rooms / toilets, etc.
  - ✓ There shall not be any compromise on the basic facilities including furniture & it should be completed latest by June – 2017.
  - ✓ The file pendency in the Head of the departments Offices shall be reduced.
  - ✓ The HOD wise pending bills data at treasury shall be prepared by HOD office & also the EWIDC & shall be submitted within a week to the Government.
  - ✓ Half yearly appraisal / performance reports of each department shall be submitted to Special Chief Secretary to Government, Higher Education by HODs concerned.
  - ✓ The report on new initiatives taken, reforms & its impact shall be submitted to Government.
  - ✓ All procedures should be simplified.
  - ✓ All services shall be made online within next (6) months to reduce human interface, improve productivity.
  - ✓ Letters shall be addressed to the principals and teaching staff about their academic performance in the recently held examination.

The Secretary, SBTET,TS, Hyd and RJD, Hyd are hereby directed to take necessary steps on the matters related to them and also take necessary steps for Preparing PPT Presentation pertaining to their activities on the above points and submit the same to this office latest by 29-11-2016 to DTE office for further action for conduct of Workshop with Principals of Government Polytechnics.

Sd/- U.V.S.N.MURTHY  
DIRECTOR (I/C)

To  
The Secretary, SBTET,TS, Hyd  
The RJD (TE), Hyd

//F.B.O//

  
SUPERINTENDENT

AD / Supdt  
pl. put up a  
letter to all the  
Principal, with  
diachron on it.