

STATE BOARD OF TECHNICAL EDUCATION AND TRAINING  
TELANGANA :: HYDERABAD

From  
The Secretary  
State Board of Technical Education  
and Training  
B.R.K.R.Bhavan, 7<sup>th</sup> Floor,  
Hyderabad .

To  
The Principals/Management  
Private Polytechnics/Engineering Colleges  
offering Diploma in 2<sup>nd</sup> shift

Letter No. SBTET/B4/ FFCA Teams/2017-18

Date:04-04-2017

Sir,

**Sub:-** SBTET-Telangana - Academics - Pvt. Polytechnics including engineering colleges offering diploma courses in II shift-Appointment of FFCA's for the visit, assessment for granting affiliation for the A.Y. 2017-18-Intimation-Reg.

**Ref:-** 1. AICTE notification for Approval Process 2017-18  
2. SBTET Affiliation notification, dated: 08-02-2017  
3. SBTET/B4/Affiliations/2017-18, dated: 23.02.2017

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With reference to the subject cited above, in continuation of Affiliation process for the courses proposed to be offered in your institution for the Academic Year 2017-18, you are hereby informed that the FFCA team will visit your institution during the period from 12-04-2017 to 19-04-2017 for assessment of academic, infrastructure, administrative, financial status of the institution basing on which the SBTET need to examine and take decision to accord affiliation for A.Y.2017-18.

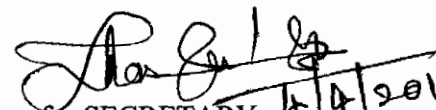
Hence, you are requested to get prepared for assessment on any convenient day of FFCA team allotted to your institution during the period 12-04-2017 to 19-04-2017 as it is also allotted to other institutions to be visited, the FFCA team will consult you for the confirmation of date of the visit.

Therefore, you are informed to produce before the FFCA all relevant records/documents, physical availability of teaching staff and nonteaching staff besides showing all infrastructural facilities including laboratories etc.. The FFCA team will record the entire proceedings of the assessment in video form and accordingly it submits the report to SBTET.

Hence, you are informed to produce all relevant information in full shape and without missing as no further incorporation/modifications will be entertained at later stage.

Yours faithfully,  
Sd/- D.VENKATESWARLU  
SECRETARY

Copy submitted to  
the Commissioner of Technical Education, TS, Hyderabad.  
for favour of kind information  
Copy to RJD (TE), Hyderabad for information.

  
for SECRETARY 4/4/2017