

GOVERNMENT OF TELANGANA

OFFICE OF THE  
COMMISSIONER OF TECHNICAL EDUCATION  
TELANGANA :: HYDERABAD

Memo.No.K3/7760/2013-Vol-III

Dt. 24.04.2017

Sub:- Technical Education – Requirement of Budget of B.E. 2017-18 for 1<sup>st</sup> Quarter (i.e from April to June 2017) under the Head of Account 520/521 (Plan) and the information on the budget released, utilized & surrendered/lapsed details under the Head of account 520/521 (Non Plan) for the Financial Year 2016-17 – Called for – Reg.

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The Principals of Government Polytechnics / Institutions including Vocational Institutions under the administrative control of this Department are instructed to submit the budget requirements under the Head of Account 520/521 (Plan) up to 30<sup>th</sup> June -2017, (i.e., 1<sup>st</sup> Quarter) and also furnish the information on budget released, utilized and surrendered details for the Financial Year 2016-17 under the Head of Account 520/521 (Non Plan) in the enclosed formats –I & II.

2. Therefore, the Principals are instructed to submit the above information immediately, on or before 30.04.2017 so as to enable this Office to take necessary further action. The same may also be sent to [adkcteap@gmail.com](mailto:adkcteap@gmail.com) by email.

3. This may be treated as **MOST URGENT.**

Encl:- As above

Sd/-A. VANI PRASAD  
COMMISSIONER

To:

The Principals of Govt. Polytechnics/Institutions  
including Vocational Institutions  
Under the administrative control of this Department  
Copy to RJD(TE), Hyderabad.  
Copy to Spare/SF.

//f.b.o//

*R. Jayathir*  
SUPERINTENDENT

*S*  
24/04/17

**FORMATE-I**

S.No	Name of the Polytechnic/Institution	Name of the Detailed Head of Account	Total Budget Requirement for the F.Y. 2017-18	Budget Required up to 30 <sup>th</sup> June-2017 (I-Quarter)	Purpose of Budget Requirement with details of Items to be
		<b>520/521 (Machinery &amp; Equipment/Purchases)</b>			

**PRINCIPAL****FORMATE-II**

S.No	Name of the Polytechnic/Institution	Name of the Detailed Head of Account	Total Budget Requested in the F.Y. 2016-17	Total Budget Released from the HOD in the F.Y. 2016-17	Total Budget Utilized in the F.Y. 2016-17	Total Budget Surendered in the F.Y. 2016-17	Funds utilized till to date from Non Govt./IRG/ Other Funds	Purpose of Budget Utilization with details of Items Procured with quantity & App.cost
		<b>520/521 (Machinery &amp; Equipment/Purchases)</b>						

**PRINCIPAL**