

GOVERNMENT OF TELANGANA

OFFICE OF THE  
COMMISSIONER OF TECHNICAL EDUCATION  
TELANGANA :: HYDERABAD.

Cir.Memo No. AI-1 / 2380 / 2018

Dt:04-04-2018

Sub:- Technical Education – BUDGET-2018-19 - Requirements of Budget provision quarter wise / Detailed Head wise for the financial year 2018-19 – Called for Reg.

Ref:- Budget Estimated for the financial year 2018-19.

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The Principals of all Government Polytechnics / Institutions under the administrative control of this Department are hereby instructed to submit the requirement of Budget for quarter wise / Detailed Head wise for the financial year 2018-19 in the prescribed proforma enclosed and to submit the above information to this office on or before **20-04-2018** to [ad.dtetelangana@gmail.com](mailto:ad.dtetelangana@gmail.com) by email so as to enable this office to take further necessary action in the matter.

*This may be treated as " **Most Urgent** "*

Encl: PROFORMA.

Sd/- NAVIN MITTAL  
COMMISSIONER

To  
The Principals of all Govt. Polytechnics / Institutions  
under the administrative control of this Department.  
Copy to RJD (T.E), Telangana, Hyderabad for information.  
Copy to Stock file / spare.

//F.B.O//

Sd/-  
SUPERINTENDENT

**PROFORMA**

**BUDGET REQUIREMENT OF DETAILED HEAD WISE UNDER ESTABLISHMENT EXPENDITURE & SCHEME EXPENDITURE FOR THE YEAR 2018-19**

**Name of the Govt.Polytechnic / Institution :**

(Rupees in Lakhs)

Sl. No.	NAME OF THE DETAILED HEAD OF ACCOUNT	BE. 2018 - 19				REMARKS
		Budget to be Required				
		1st Qtr.	II Qtr.	III Qtr.	IV Qtr.	
1	2	3	4	5	6	7
<b>I</b>	<b>ESTABLISHMENT EXPENDITURE :</b>					
1	111 - Travelling Allowances					
2	131 - Ser.Postage.Telg.& Telephone Charges.					
3	132 - Other Office Expences					
4	133 - Water & Elec Charges					
5	140 - Rents, Rates and Taxes					
6	240 - Petrol, Oil and Lubricants					
7	271 - Other Expenditure					
8	272 - Maintenance					
	<b>Total :</b>					
<b>II</b>	<b>SCHEME EXPENDITURE :</b>					
1	160 - Publications					
2	211 - Materials & Supplies					
3	212 - Drugs and Medicines					
4	521 - Purchases					
	<b>Total :</b>					

( Rupees Only )

Sl. No.	NAME OF THE DETAILED HEAD OF ACCOUNT	Budget Requirement of No. of Contract Lecturers / Out Sourcing staff	Total Budget Requirement for 10-months salary	TOTAL	REMARKS
1	2	3	4	5	6
1	021 - Daily Wage Employees.	No of Daily Wage Emp's : <b>TOTAL</b> :			
2	284 - Other Payments	<b>TOTAL :</b>			
3	300 - Oth.Contractual Services	No of Con.Lecturers : No of Workshop att.dr : No of Out.Sour.Staff : <b>TOTAL</b> :			
	<b>Grand Total :</b>				

( Rupees Only )

Sd/- NAVIN MITTAL  
COMMISSIONER

Sd/-  
FOR COMMISSIONER