

GOVERNMENT OF TELANGANA

**OFFICE OF THE
COMMISSIONER OF TECHNICAL EDUCATION
TELANGANA :: HYDERABAD**

Cir.Memo.No.: Audit/3252/2018

Date: 26-05-2018

Sub:- Technical Education – Procedures in respect of
Financial aspects being followed – Certain information
called for - Reg.

The Principals of all the Govt Polytechnics in the state are requested to update and furnish accounts of Government A/c, Non Government A/c, IRG A/c, SBTET A/c and Hostel accounts, records and expenditure of schemes (State & Central, SC/ST) on or before 31/5/2018.

The details may be send in the annexure appended to the memo under named cover to Smt. L. Vijaya Sarada, Assistant Director (NT), O/oCTE, Hyderabad and soft copy Mail to ad.dtetelangana@gmail.com.

The receipt of the memo shall be acknowledged.

Sd/- Navin Mittal
COMMISSIONER

To,
The Principals of all Govt Polytechnics
in Telangana State.

Copy to Regional Joint Director (TE), Hyderabad.
Copy to Secretary, SBTET, Hyderabad.

// f.b.o //


28/5/18
Superintendent

Ketto
28/5/18

Check List of Accounts Maintained by the Institution

Government, Non Government, PD Account, DDO Cash Book, Scholarships Account, Hostel Account, UD Pay, SBTET Account, SC/St Amenities Account, CDTP Account, Up gradation Account, Skill Development Center Account, Modrobs Account, Infrastructure Development Account Etc.

1. No. of Accounts maintained by the Institution
Account wise details to be submitted in following format Separately

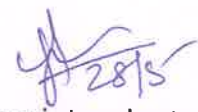
S l. N o	Description of Account (eg Scholarship s) A/C	Name of the Bank/ Branch	Nature of Account SB/ Current	Account No	Bank Balanc e as per Book, (enclos e latest State ment)	Details of Cash Book		Variati on if any, reason s for variatio n (separat e details may be submitt ed)	Remarks
						Cash in Hand	Cash in Bank		
1	2	3	4	5	6	7	8	9	10

2. In respect of Scholarships Account details of undisbursed scholarships to the students may be submitted in the following format.

Sl.No	Nature of Scholarship SC/ST/BC/EBC/Minority	RTF/ MTF	No. of Scholarship Holders	Undisbursed amount
1	2	3	4	5

Sd/- Navin Mittal
COMMISSIONER.

//f.b.o//


 Superintendent
 28/5/14