

**GOVERNMENT OF TELANGANA**

**OFFICE OF THE  
COMMISSIONER OF TECHNICAL EDUCATION  
TELANGANA :: HYDERABAD**

**Cir. Memo No: K/Industrial Visits/2018**

**Dt:20-09-2018**

Sub: Technical Education – Industrial Visits for the Diploma  
Students in Govt. Polytechnics – Delegation of Powers to  
RJD (TE), Hyderabad to accord Permission – Reg.

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Certain Principals of Government Polytechnics are frequently requesting the Commissioner of Technical Education to accord permission for industrial Visits of the students.

After careful examination of the representations from the Principals of Government Polytechnics, the powers are delegated to RJD(TE), Hyderabad to accord permission for Industrial Visits. However, they have to follow the Guidelines given below.

**Guidelines:**

1. Industrial visits should be conducted only for the Final year students "especially during VI semester (Preferably during Holidays) and first and second year students should not be permitted.
2. Industrial visits should be planned well in advance to get required sanctions/permissions.
3. Two staff members shall accompany the students for Industrial visits and if girl students are also visiting the industries, one of the staff members shall be female staff member.
4. During Industrial visits all safety precautions shall be taken by the staff accompanying the students.
5. Indemnity bond shall be taken from the students and parents before proceeding to Industrial Visits.

The receipt of the memo shall be acknowledged.

Sd/-NAVIN MITTAL,  
COMMISSIONER

To:

The RJD (TE), T.S., Hyderabad.

Cop to the Principals of Government Polytechnics in the State.

Copy to Stock File / Spare.

//F.B.O//

*K. Jayashankar*  
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SUPERINTENDENT