

**GOVERNMENT OF TELANGANA
DEPARTMENT OF TECHNICAL EDUCATION**

From:
Navin Mittal, IAS,
Commissioner of Technical Education,
2nd Floor, Vidya Bhavan,
Nampally, Hyderabad.

To:
The Secretary,
State Board of Technical Education &
Training, Telangana, S.V. Bhavan,
Masabtank, Hyderabad

Sir,

Sub:- Academic- T.E. – Prevention on Corona virus (COVID-19) – Precautionary measures to prevent the spread of Corona Virus - Everyday Action Taken Report (ATR) – Situation Report – Instructions – Issued – Reg.

- Ref:-
1. G.O. Rt.No.4, Revenue (Disaster Management-II) Dept., Dt.14.03.2020, read with Govt. Memo No.1215/MC/A1/2020, Higher Education(MC) Dept., Dt.15.03.2020 with Endt. No.CTE-ACD1/GPTs/9/2020 –Academic-I, Dt:15-03-2020
 2. Review Meeting held by Special Chief Secretary, Higher Education Dept., Dt:16.03.2020
 3. This Office Circular Memo No. CTE-ACD1/GPTs/9/2020 –Academic-I, Dt:03-03-2020

In terms of the Orders of the Government 1st cited, instructions have already been issued that all the Govt./Aided/Private Polytechnic Colleges and Engineering / Professional Colleges (Engg/Pharmacy/MBA/MCA)/Universities (including IIIT, Basar) in Telangana State shall remain closed till 31.03.2020 as part of certain precautionary measures to prevent the spread of Corona Virus (COVID-19) in the State. Further, in pursuance of instructions issued in the review meeting 2nd cited, the Secretary, State Board of Technical Education & Training (SBTET), Hyderabad is hereby informed to furnish a compliance report in the following Format every day so as to ensure that none of Government / Aided / Private Unaided Polytechnics including 2nd shift Polytechnics in Engineering Colleges, is functioning in adherence to the instructions issued under ref.1st cited:-

Date	Name of the District	No.of Government Polytechnics	No.of Private / Aided / Unaided Polytechnics including 2 nd shift Polytechnics in Engineering Colleges	No.of Government Polytechnics functioning	No.of Private / Aided / Unaided Polytechnics including 2 nd shift Polytechnics in Engineering Colleges functioning	If any Polytechnic under column (3) & (4) is functioning in deviation of Govt. orders, action taken against them
(1)	(2)	(3)	(4)	(5)	(6)	(7)

2. Further, in the review meeting 2nd cited, it has been clarified that as a rule all students must be vacated from the colleges /hostels concerned, however, the

Managements of Private / Aided / Unaided Polytechnics including 2nd shift Polytechnics in Engineering Colleges shall take steps to keep skeleton staff for the maintenance and up-keeping of the premises / regular administration work / sanitation on some rotation / roster basis so as to ensure that all the staff members are working on rotation basis equitably. Similarly, in respect of Government Polytechnics, all the staff and faculty members may be identified to work on rotation basis in order to take care of regular administration, scheduled Board Examinations and development works in progress, duly following social distancing / personal hygiene measures already issued under ref.3rd cited.

3. The Secretary, SBTET is informed to submit the situation report in the format given above in Para-1 on daily basis, duly marking a copy to the Special Chief Secretary, Higher Education Department, Hyderabad.

(This has the approval of Commissioner of Technical Education)

Signature valid

Digitally signed by GUNDALA
GIRIBABU
Date: 2020.03.17 18:05:06 IST
Reason: Approved

For Commissioner

Copy submitted to the Special Chief Secretary, Higher Education Department, Hyderabad for information.

Copy to all the Principals of Government / Aided / Private Un-aided Polytechnics including 2nd Shift Polytechnics in Engineering Colleges in Telangana State