

**GOVERNMENT OF TELANGANA  
DEPARTMENT OF TECHNICAL EDUCATION**

Office of the  
Commissioner of Technical Education  
Telangana :: Hyderabad

**CIRCULAR**

Sub: Technical Education-Covid-19 Pandemic-Academic Year 2020-21-Online Classes in Colleges - Further Instructions –Issued - Reg.

Ref: 1. Govt. Memo No.3552/SE/Prog.II./A1/2020, SE (Prog.III) Dated 11.09.2020  
2. Govt. Memo No.1676/MC/A1/202, HE (MC) Dept. Dt 25.08.2020  
3. G.O. Ms. No.120, General Administration Dept. Dt 31.08.2020  
4. Govt Memo No.1676/MC/2020, HE(MC) Dept. Dt. 07.09.2020  
5. This Office Circular memo no. CTE-ACD1/GPTs/9/2020-ACADEMIC-I, Dated:25.08.2020

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Government, in partial modification of the orders issued in references 1<sup>st</sup> and 2<sup>nd</sup> cited, have issued the following orders, keeping in view of the guidelines on Unlock 4 issued, vide reference 3<sup>rd</sup> cited:-

- (i) Online /distance learning shall continue to be permitted and shall be encouraged
- (ii) A maximum of 50% of teaching and non-teaching staff are permitted to attend the Colleges at a time for Online Teaching and other related work, in areas outside the Containment Zones only with effect from 21<sup>st</sup> September 2020.

In pursuance of the orders issued in Ref. 4<sup>th</sup> cited, the Secretary, SBTET, has issued timetable for final Diploma supplementary examinations-2020 for all the Polytechnics in the State and for T.W./Shorthand Examinations. Further, POLYCET-2020 Admission process is in progress for which the faculty attendance is needed for smooth conduct of examinations/admissions.

In view of the above, Principals of GPT's are informed to see that:-

- Teaching and Non-teaching staff assigned examination duties (including invigilation) attend without fail for smooth conduct of examinations.
- Teaching and Non-Teaching staff assigned POLYCET-2020 admission work and for any other important work related to college attend duties in GPT's; the staff concerned have to attend the duties without fail.
- All Teaching Staff other than assigned examination duty conduct Online Classes from home till 20<sup>th</sup> Sep 2020, as per the time table prepared by the respective Principals of GPTs.

- Further, 50% of Teaching Staff (other than examination duty assigned) attend GPTs at a time (on rotation) for Online Classes and other related work in the GPTs located outside Containment Zones and the remaining 50% of Teaching Staff conduct Online Classes and other related work from home with effect from 21<sup>st</sup> September 2020.
  
- And 50% of Non-teaching staff are directed to attend the GPT's at a time (on rotation) for attending administration related work, in GPTs outside the Containment Zones only with effect from 21<sup>st</sup> September 2020.

(This has the approval of the Commissioner of Technical Education).

Signature valid

Digitally signed by AKUTI  
PULLAIAH  
Date: 2020.09.21 15:29:19 IST  
Reason: Approved

For Commissioner