

GOVERNMENT OF TELANGANA  
DEPARTMENT OF TECHNICAL EDUCATION

OFFICE OF THE COMMISSIONER  
OF TECHNICAL EDUCATION,  
HYDERABAD

**Circular Memo**

Sub:- Academic - Technical Education - Covid-19 Pandemic-Academic Year 2020-21- Online Classes in Government Polytechnics - Further Instructions - Issued - Reg

Ref:- 1.This Office Cir.Memo.No.CTE-ACD1/GPTs/9/2020-Academic-I, dt:15.09.2020

2. This Office Circular Memo.No. CTE-ACD1/GPTs/9/2020- ACADEMIC-I, dt:04.11.2020

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In the ref. 2<sup>nd</sup> cited, instructions have been issued inter alia as follows:-

- (i) Online / distance learning shall continue to be permitted and shall be encouraged
- (ii) A maximum of 50% of teaching and non-teaching staff are permitted to attend the Colleges at a time for Online Teaching and other administrative related works (the rest of teaching staff have to do online teaching WFH)
- (iii) Teaching and Non-Teaching staff assigned EAMCET - 2020 / Other CETs admission work / SBTET related works and for any other important work related to GPT's have to attend the duties without fail.

As per the above instructions, 50% faculty have to work at college/home on alternate days and conduct Online Classes for I, III & V Semesters at college/home.

However, it has come to the notice of undersigned that some of the faculty/staff are availing Casual Leave on the On-Campus Days which defeats the purpose of maximum 50% faculty/staff attending college at a time. Hence, the Principals/OSDs of Government Polytechnics are hereby instructed to see that the faculty/staff avail CL only on Off- Campus Days. If at all they want to avail One CL on Campus Day, the day shall be compensated on the Off-Campus day or else, triple the CLs shall be deducted from their CL/Other Leave Account (for prefix and suffix of Off Campus Day).

Further, if any faculty/staff who have already availed the CLs on the On-Campus Days from 21<sup>st</sup> Sep. 2020, such faculty/staff are instructed to compensate the days by attending the colleges on their Off-Campus Days hereafter i.e. from 4<sup>th</sup> Dec. 2020 till the physical reopening of the colleges or for the availed CLs on On-Campus days triple the CLs shall be deducted from their CL/Other Leave Account.

(This has the approval of the Commissioner of Technical Education)

Signature valid  
Digitally signed by GUNJALA GIRI BABU  
Date: 2020.12.03 15:02:41 IST  
Reason: Approved

For Commissioner

To  
The Principals/OSDs of Government Polytechnics in the State  
Copy to the Secretary, SBTET, Hyderabad for information